



# Saratoga Regional YMCA Employment Application

Association Services – 290 West Avenue – Saratoga Springs, NY 12866 – www.srymca.org

## Saratoga Regional YMCA Mission

*The Saratoga Regional YMCA is a charitable association that is dedicated to building healthy spirit, mind and body for all.*

Please "X" the branch(es) you are interested in working at:

Battenkill Branch   
  Corinth Branch   
  Malta Child Care   
  Malta Fitness Branch  
 Saratoga Springs Branch   
  Wilton Branch   
  Association Office

Please list the position(s)/department(s) being applied for:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**~ Notice to Applicants and Employees ~**  
**The Saratoga Regional YMCA maintains a "Zero Tolerance" for any and all abuse.**  
 All employees are subject to background screenings before hire and random screenings throughout employment within the Association.

## Applicant Information

First Name:		Last Name:		Date Available:	Home Phone: (    )	
Street Address:			City:	State:	Zip Code:	Cell Phone (    )
Email Address:				If you are under the age of 18, are you able to furnish a required work permit?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you a citizen of the United States?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If no, are you authorized to work in the US?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever worked for the YMCA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If so, when?			
Have you ever worked for this Association?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If so, when?			
Have you ever been convicted of a crime other than a minor traffic violation? <small>Please note: Answering "yes" does not constitute an automatic bar to employment in the Association.</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please explain...			
Do you have any relatives currently working for the YMCA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, whom and what location?			

## Employment Availability

What type of position are you looking for? <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Summer Camp		Desired Salary Range:
What shift(s) are you available for? <input type="checkbox"/> Morning <input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Late Evening <input type="checkbox"/> Weekend		Any restrictions to work hours?
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	How did you hear about YMCA job opportunities? _____

## Education

Name and location of High School:

Circle highest grade completed:    9   10   11   12

Are you a high school graduate?  
       \_\_\_ Yes \_\_\_ No

If No, do you possess a high school equivalency certificate (GED)?    \_\_\_ Yes \_\_\_ No

## College or other training after High School

Name and Address of College or Trade School Attended	Attendance		Major Specialty	Type of Diploma, Degree License or Certificate Earned
	From	To		

## Special Skills and Training

Please summarize special skills and qualifications acquired from employment or other experience

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Do you have certification in CPR?

Yes

No

Please list any other certifications you have

Do you have First Aid certification?

Yes

No

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## References

Please list at least 3 business-related references and at least 1 family member and/or friend who know you well and can attest to your abilities and suitability for employment at the YMCA

Name	Phone Number	Business/Relationship	Years Known
1.			
2.			
3.			
4.			
5.			
6.			
7.			

## Employment History

Provide the following information of your past and current employers, starting with the most recent.

<p>Employer _____ Telephone _____</p> <p>Address _____</p> <p>Job title _____</p> <p>Immediate Supervisor and Title _____</p> <p>Reason for leaving _____</p> <p>May we contact this employer for a reference?  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later</p>	<p>Dates Employed From _____ To _____</p> <p>Hourly Rate / Starting Salary \$ _____ per _____</p> <p>Hourly Rate / Final Salary \$ _____ per _____</p>	<p>Summarize the type of work performed and job responsibilities</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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## Applicant Statement

**Please use this space to share with us why you would like to work for the Saratoga Regional YMCA:**

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I certify that all information I have provided in order to apply for and secure work with the Saratoga Regional YMCA is true, complete and correct; and I understand that any information provided to me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the YMCA's service, whenever it is discovered. Initial \_\_\_\_\_

I expressly authorize, without reservation, the YMCA, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and the otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the YMCA, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations, organizations, for furnishing such information about me. I am aware that I have the right to make a written request for disclosure of the nature and scope of any report that may be ordered. Initial \_\_\_\_\_

I understand prior to offer of employment, the SRYMCA will conduct a criminal background check prior to and during my employment, as well as a sex offender registry check; and I am subject to random, accident follow-up, and for cause drug testing. Initial \_\_\_\_\_

I am NOT a child molester, abuser or pedophile; and have not been accused of being a molester or abuser. Initial \_\_\_\_\_

I understand that the YMCA does not discriminate in hiring or employment on the basis of race, color, veteran's status, religious creed, national origin, sex, ancestry, or age; or on the basis of a handicap not limiting the applicant's ability to satisfactorily perform the job available. The YMCA will give this application every reasonable consideration. However, in accepting it, the YMCA makes no commitment of employment to the applicant. Initial \_\_\_\_\_

I understand this application remains current for 90 days. At the conclusion of that time, if I have not heard from the YMCA and still wish to be considered for employment, it may be necessary to reapply and complete a new application. If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, except as may be required by law; and the Saratoga Regional YMCA may terminate employees at any time for any reason, with or without cause. Initial \_\_\_\_\_

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard. Initial \_\_\_\_\_

I certify that I have read, fully understand and accept all terms of the foregoing applicant statement.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Application