

## LET'S WORK TOGETHER

- Please let us know of any special needs that your child may have.
- Please provide a change of clothing for younger children or those who are potty training. If no change of clothing is provided, and there is an accident, the parent will be asked to come and get the child.
- Continual crying may be an indication that special care or attention is needed. We make every effort to comfort/soothe your child and should the need arise, may come get you.

No biting, scratching, fighting, spitting, or intentionally destructive/disruptive behavior will be allowed.

If a child's behavior becomes out of control, we will notify the parent immediately.

If a child displays inappropriate behavior three times, he/she will be suspended from the KidzCare room for one month.

If a child has a history of behavior problems, we do have the right to refuse him/her into the program.

## BETTER TOGETHER

Please help us keep our children healthy!

We ask that you help us protect the health and well-being of all our children by waiting until your child is free of the following symptoms for 24 hours before attending:

- Runny Nose
- Coughing
- Fever
- Diarrhea
- Vomiting
- Unidentified Rash
- Ear Infection
- Bad Cold
- Any other contagious illness

Thank you for helping us provide a safe and healthy atmosphere for your child!

## 4 CORE VALUES

- Caring
- Honesty
- Respect
- Responsibility



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

SARATOGA REGIONAL YMCA'S

# KidzCare PARENT BROCHURE



## SARATOGA REGIONAL YMCA

WWW.SARATOGAREGIONALYMCA.ORG • 518.583.9622  
290 WEST AVENUE, SARATOGA SPRINGS, NY 12866  
THE SARATOGA REGIONAL YMCA IS A 501 (C)(3)  
CHARITABLE ORGANIZATION.

## PROGRAM DETAILS

- Ages: 8 weeks–10 years
- Hours:

### SARATOGA SPRINGS BRANCH

**583-9622, EXT. 124**

Monday–Friday

8:00 am–2:00 pm and 4:00–7:30 pm

Saturday & Sunday

8:00 am–12:30 pm

### WILTON BRANCH

**587-3000, EXT. 157**

Monday–Friday

8:30 am–2:00 pm and 4:00–7:30 pm

Saturday & Sunday

8:30 am–12:00 pm

### BATTENKILL BRANCH

**587-3110**

Monday–Friday

9:00 am–12:00 am and 5:30–7:30 pm

Saturday & Sunday

8:00 am–10:00 pm

### MALTA BRANCH

**583-9623**

Monday–Friday

9:00 am–12:00 pm

Monday–Thursday

4:00–7:30 pm

Saturday

9:00 am–12:00 pm

\*Hours subject to change

- Due to licensing regulations, there is a two hour limit per child. Children must be removed from the room for at least one hour before they can return.
- Parents/Guardians are required to remain in the facility while their children are in KidzCare.
- KidzCare is offered on a first come, first serve basis. We recommend reservations to ensure a spot.
- Let's Play! Children should wear shoes and clothes conducive to activities and movement.
- The cost for KidzCare is \$2 per hour per child. We encourage placing a credit card or bank account on file for charging fees. Payment is due at point of service.

## PERSONAL ITEMS

- Label all personal items (diaper bags, bottles, cups, etc.) with the child's name.
- Please provide diapers and wipes for your child.
- If your child wears cloth diapers, please bring a plastic bag for dirty diapers.
- You may bring baby bottles or cups with spill proof lids.
- Sorry! No food may be brought into the KidzCare room due to food allergies.
- Please do not bring toys from home.
- Staff are not permitted to administer medication.

## RESERVATIONS

- Reservations may be made at any time up to one week prior to the date in person on our reservations boards. You may call the day prior or the day of to make a reservation by phone. Reservations are strongly encouraged for those under 12 months to ensure a spot in KidzCare and allow for appropriate staffing.
- Please write your phone number with your reservation in case we need to contact you.
- It is very important for you to let us know if you cannot keep your reserved time so that we may give your time space to another member.
- All cancellations must be made 1 hour prior to the scheduled reservation. Failure to cancel will result in a no show charge of \$2.00 per hour for every child we have held a spot for.
- Late arrivals will be charged from the beginning of the reserved time.

## CHECKING IN

- A parent must complete the KidzCare Enrollment Form for each child.
- Our staff will sign you in and out. You will be asked to initial sign in and out times, and where you will be in the building.
- You will be given a bracelet with a number on it matching your child's number on the sign in/out sheet. Only the parent with the bracelet will be permitted to pick up the child.
- Please make sure your child has been to the bathroom or changed before arriving.