



# Saratoga Regional YMCA

Association Office – 290 West Avenue – Saratoga Springs, NY 12866 – [www.srymca.org](http://www.srymca.org)

Submit all employment applications to [careers@srymca.org](mailto:careers@srymca.org)

## Saratoga Regional YMCA Mission

*To put Judeo-Christian principles into practice through programs that build healthy spirit, mind and body for all.*

*The YMCA welcomes men, women and children of all ages, income, abilities, races and religions.*

The Saratoga Regional YMCA is a 501(c)(3) not-for-profit (charitable) organization.

Please "X" the branch(es) you are interested in working at:

\_\_\_ Battenkill Branch \_\_\_ Corinth Branch \_\_\_ Malta Child Care \_\_\_ Malta Fitness Branch

\_\_\_ Saratoga Springs Branch \_\_\_ Wilton Branch \_\_\_ Corporate Office

Please list the position(s)/department(s) being applied for: \_\_\_\_\_

### ~ Notice to Applicants ~

Saratoga Regional YMCA provides equal employment opportunities (EEO) to all employees and applicants without discrimination based on age, race, creed, color, national origin, gender, sexual orientation, disability, marital status, Vietnam Era Veteran status, genetic predisposition, pregnancy-related conditions or carrier status. The Saratoga Regional YMCA complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training.

## Applicant Information

First Name:		Last Name:		Date Available:	Home Phone: ( )	
Street Address:			City:	State:	Zip Code:	Cell Phone ( )
Email Address:				If you are under the age of 18, are you able to furnish a required work permit?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you legally authorized to work in the U.S.?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Will you now or in the future require sponsorship for employment visa status (e.g. H-1B visa)?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever worked for the YMCA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If so, when?			
Have you ever worked for this Association?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If so, when?			
Do you currently have any pending arrests or accusations? <small>Please note: Answering "yes" does not constitute an automatic bar to employment in the Association.</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please explain...			
What is your desired salary?						

## Employment Availability

What type of position are you looking for? ___ Full Time ___ Part Time ___ Seasonal ___ Summer Camp	Preferred Branch(es):
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What shift(s) are you available for? ___ Morning ___ Day ___ Evening ___ Late Evening ___ Weekend		Any restrictions to work hours?
Are you currently employed? ___ Yes ___ No	May we contact your present employer? ___ Yes ___ No	How did you hear about YMCA job opportunities? _____

### Education

Name and location of High School:		
Circle highest grade complete:      9   1      11	Are you a high school graduate? ___ Yes ___ No	If No, do you possess a high school equivalency certificate (GED)?    ___ Yes ___ No

### College or other training after High School

Name and Address of College or Trade School Attended	Attendance		Major Specialty	Type of Diploma, Degree License or Certificate Earned
	From	To		

### Special Skills and Training

Please summarize special skills and qualifications acquired from employment or other experience

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you have certification in CPR? Yes <input type="checkbox"/> No <input type="checkbox"/>	Please list any other certifications you have _____ _____
Do you have First Aid certification? Yes <input type="checkbox"/> No <input type="checkbox"/>	

### References

Please list at least 3 business-related references and at least 1 family member and/or friend who know you well and can attest to your abilities and suitability for employment at the YMCA

Name	Phone Number	Business/Relationship	Years Known
1.			
2.			
3.			
4.			
5.			



## Applicant Statement

I certify that all information I have provided in order to apply for and secure work with the Saratoga Regional YMCA is true, complete and correct; and **I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the YMCA's service,** whenever it is discovered.

Initial \_\_\_\_\_

I expressly authorize, without reservation, the YMCA, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and the otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the YMCA, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations, organizations, for furnishing such information about me. I am aware that I have the right to make a written request for disclosure of the nature and scope of any report that may be ordered.

Initial \_\_\_\_\_

**I understand upon offer of employment, the Saratoga Regional YMCA will conduct a criminal background check prior to and during my employment, as well as a sex offender registry check; and I am subject to random, accident follow-up, and for cause drug testing.**

Initial \_\_\_\_\_

**I have never been convicted of being a child molester, abuser or pedophile,**

Initial \_\_\_\_\_

I understand that the Saratoga Regional YMCA provides equal employment opportunities (EEO) to all employees and applicants without discrimination based on age, race, creed, color, national origin, gender, sexual orientation, disability, marital status, Vietnam Era Veteran status, genetic predisposition, pregnancy-related conditions or carrier status. The Saratoga Regional YMCA complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training.

Initial \_\_\_\_\_

I understand this application remains current for 90 days. At the conclusion of that time, if I have not heard from the YMCA and still wish to be considered for employment, it may be necessary to reapply and complete a new application. Employment with the YMCA is employment at will which means employees may end their employment at any time, for any reason; and the employer (Saratoga Regional YMCA) may terminate employees at any time for any reason, with or without cause.

Initial \_\_\_\_\_

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard.

Initial \_\_\_\_\_

I certify that I have read, fully understand and accept all terms of the foregoing applicant statement.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Application