



Saratoga Regional YMCA Employment Application

Corporate Office – 290 West Avenue – Saratoga Springs, NY 12866 – www.srymca.org

Saratoga Regional YMCA Mission

To put Judeo-Christian principles into practice through programs that build healthy spirit, mind and body for all.

The YMCA welcomes men, women and children of all ages, income, abilities, races and religions.

The Saratoga Regional YMCA is a 501(c)(3) not-for-profit (charitable) organization.

Please "X" the branch(es) you are interested in working at:

Battenkill Branch Corinth Branch Malta Child Care Malta Fitness Branch

Saratoga Springs Branch Wilton Branch Corporate Office

Please list the position(s)/department(s) being applied for:

~ Notice to Applicants and Employees ~
The Saratoga Regional YMCA maintains a "Zero Tolerance" for any and all abuse.
 All employees are subject to background screenings before hire and random screenings throughout employment within the Association.

Applicant Information

First Name:		Last Name:		Date Available:	Home Phone: ()
Street Address:		City:	State:	Zip Code:	Cell Phone ()
Email Address:			If you are under the age of 18, are you able to furnish a required work permit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you legally authorized to work in the U.S.?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Will you now or in the future require sponsorship for employment visa status (e.g. H-1B visa)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever worked for the YMCA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If so, when?		
Have you ever worked for this Association?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If so, when?		
Have you ever been convicted of a felony? <small>Please note: Answering "yes" does not constitute an automatic bar to employment in the Association.</small>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please explain...		
Do you have any relatives currently working for the YMCA?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, whom and what location?		

Employment Availability

What type of position are you looking for? <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Summer Camp		Preferred Branch(es):
What shift(s) are you available for? <input type="checkbox"/> Morning <input type="checkbox"/> Day <input type="checkbox"/> Evening <input type="checkbox"/> Late Evening <input type="checkbox"/> Weekend		Any restrictions to work hours?
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	May we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	How did you hear about YMCA job opportunities? _____

Education

Name and location of High School:

Circle highest grade completed: 9 10 11 12

Are you a high school graduate?
 ___ Yes ___ No

If No, do you possess a high school equivalency certificate (GED)? ___ Yes ___ No

College or other training after High School

Name and Address of College or Trade School Attended	Attendance		Major Specialty	Type of Diploma, Degree License or Certificate Earned
	From	To		

Special Skills and Training

Please summarize special skills and qualifications acquired from employment or other experience

Do you have certification in CPR?

Yes

No

Please list any other certifications you have

Do you have First Aid certification?

Yes

No

References

Please list at least 3 business-related references and at least 1 family member and/or friend who know you well and can attest to your abilities and suitability for employment at the YMCA

Name	Phone Number	Business/Relationship	Years Known
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Employment History

Provide the following information of your past and current employers, starting with the most recent.

<p>Employer _____ Telephone _____</p> <p>Address _____</p> <p>Job title _____</p> <p>Immediate Supervisor and Title _____</p> <p>Reason for leaving _____</p> <p>May we contact this employer for a reference? ___ Yes ___ No ___ Later</p>	<p>Dates Employed From _____ To _____</p>	<p>Summarize the type of work performed and job responsibilities</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>Employer _____ Telephone _____</p> <p>Address _____</p> <p>Job title _____</p> <p>Immediate Supervisor and Title _____</p> <p>Reason for leaving _____</p> <p>May we contact this employer for a reference? ___ Yes ___ No ___ Later</p>	<p>Dates Employed From _____ To _____</p>	<p>Summarize the type of work performed and job responsibilities</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Applicant Statement

Please use this space for additional information you feel relevant to your consideration for the position(s) being applied for.

I certify that all information I have provided in order to apply for and secure work with the Saratoga Regional YMCA is true, complete and correct; and I **understand that any information provided to me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) cancel further consideration of this application, or (ii) immediately discharge me from the YMCA's service,** whenever it is discovered. Initial _____

I expressly authorize, without reservation, the YMCA, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and the otherwise verify the accuracy of all information provided by me in this application, resume, or job interview. I hereby waive any and all rights and claims I may have regarding the YMCA, its agents, employees or representatives, for seeking, gathering and using such information in the employment process and all other persons, corporations, organizations, for furnishing such information about me. I am aware that I have the right to make a written request for disclosure of the nature and scope of any report that may be ordered. Initial _____

I understand upon offer of employment, the Saratoga Regional YMCA will conduct a criminal background check prior to and during my employment, as well as a sex offender registry check; and I am subject to random, accident follow-up, and for cause drug testing. Initial _____

I am NOT a child molester, abuser or pedophile; and have not been accused of being a molester or abuser. Initial _____

I understand that the YMCA does not discriminate in hiring or employment on the basis of race, color, veteran's status, religious creed, national origin, sex, ancestry, or age; or on the basis of a handicap not limiting the applicant's ability to satisfactorily perform the job available. The YMCA will give this application every reasonable consideration. However, in accepting it, the YMCA makes no commitment of employment to the applicant. Initial _____

I understand this application remains current for 90 days. At the conclusion of that time, if I have not heard from the YMCA and still wish to be considered for employment, it may be necessary to reapply and complete a new application. Employment with the YMCA is employment at will which means employees may end their employment at any time, for any reason; and the employer (Saratoga Regional YMCA) may terminate employees at any time for any reason, with or without cause. Initial _____

I understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 form in this regard. Initial _____

I certify that I have read, fully understand and accept all terms of the foregoing applicant statement.

Applicant Signature

____/____/____
Date of Application